

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2015-16

### I. Details of the Institution

1.1 Name of the Institution

Hindu Girls College

1.2 Address Line 1

Hindu Girls College

Address Line 2

Kath Mandi

City/Town

Sonipat

State

Haryana

Pin Code

131001

Institution e-mail address

Hindu\_girlscollege@yahoo.co.in

Contact Nos. With STD Code

0130-2241546

Name of the Head of the Institution:

Dr.R.K.Gupta

Tel. No. with STD Code:

0130-2241546

Mobile:

9416693088

Name of the IQAC Co-ordinator:

Dr. Susheela Rana

Mobile:

9671902770

IQAC e-mail address:

Hindu\_girlscollege@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HRCOGN10313

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

Prof. L.K .Mangotra (Chairman)  
Prof. R.S.Bawa (Member)  
Dr. S.K Dhawan (Member)  
Dated 21-03-2003

1.5 Website address:

www.hgcsonepat.com

Web-link of the AQAR:

www.hgcsonepat.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	81.8%	2003	2003-08
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/07/2010

1.8 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- |                    |                         |
|--------------------|-------------------------|
| i. AQAR(2012-13)   | 28/12/2015 (DD/MM/YYYY) |
| ii. AQAR(2013-14)  | 28/12/2015(DD/MM/YYYY)  |
| iii. AQAR(2014-15) | 28/12/2015 (DD/MM/YYYY) |
| iv. AQAR(2015-16)  | 30/08/2016 (DD/MM/YYYY) |

1.9 Institutional Status

University State ☐ Central ☐ ☐ ☐

☒ ☐ Deemed Private

Affiliated College Yes ☐ No ☒

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒ ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI) ☐ ☐ ☒

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☒ bal ☒

Financial Status Grant-in-aid ☐ UGC ☒ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty Programme ☒ ☒ ☒ ☐ ☐

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☒

TEI (Edu) Engineer ☐ Computer Science ☐ Management ☐

Others (Specify) ☐ M.D.U Rohtak

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

☐

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State   
Institution Level

(ii) Themes

Dissemination of knowledge regarding NAAC Peer Team Visit to

- HODs
- Teaching Staff
- Non- teaching Staff
- Students

## 2.14 Significant Activities and contributions made by IQAC

- Preparation for on- site visit of NAAC Peer Team Visit
- Preparation of documents related to academics and administration
- Preparation of College PPT
- Preparation of Departmental Inputs
- Preparation of Departmental PPTs

## 2.15 Plan of Action by IQAC/Outcome

### **PLAN OF ACTION**

- Academic Audit of the session 2014- 15
- Preparation for NAAC
- Plan for introducing Newsletter
- Setting up the Reading Room
- Organizing Self- Defence Camp
- Making basic hygienic facilities accessible to girls
- Promotion of Haryanvi Culture
- Plan for providing genuine guidance regarding competitive exams to the aspiring students

## OUTCOMES ACHIEVED

- ❖ Approval of the minutes of the meeting held on 13 August 2015
- ❖ Academic Audit of the session 2014-15 was conducted. It was found that the general result was satisfactory. Some courses like B.Com. 6, BBA 5, B.Sc. Biotech. 6, M.Sc. Physics 3 recorded 100% pass percentage which was appreciated. But B.A. 1, M.A. Skt. 1, M.A. Eng. 1, M.A. Eco. 1 reported very low pass percentage. They were asked to address the issue.
- ❖ Following the directions of IQAC, all departments prepared and gave demonstration of their respective PPTs.
- ❖ The college organized two National Level Conferences in this session.
  - On November 18, 2015, Dept. of Physics organised a National Conference on the topic 'Material Science, Nanotechnology, Lasers and Ultrasonic Interferometry'.
  - On January 30, 2016, Dept. of Hindi organized a National Conference on the topic 'Adhunik Sandharbho mein Sant Sahitya ki Prasangikta'.
- ❖ College Newsletter Committee was constituted.
- ❖ A separate Reading Room was added to library facilities.
- ❖ The college organized a three day workshop on Self- Defence inaugurated by Master Prabhan Saikia, Taekwondo player of international fame and former coach of Indian team.
- ❖ A sanitary napkin vending machine was installed in the premises.
- ❖ In order to foster Haryanvi culture among students, the college celebrated Teej festival, one of Haryana's main folk festivals by organising a Teej Mela.
- ❖ It was felt that in order to meet the energy needs; the best option is to install solar generators as they are not only pocket- friendly but environment- friendly also.
- ❖ Under the guidance of NET and Competitive Exam Cell, around 20 students cleared HTET and CTET.
- ❖ Motivated by Pradhan Mantri Kaushal Vikas Yojana, it was decided to constitute a Skill Development Cell.

2.16 Whether the AQAR was placed in statutory body      Yes      No

Management ☒      Syndicate ☐      any other body ☐

Provide the details of the action taken

Infrastructure related requirements were made available by the Management.

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	N.A.	-	-	-
PG	08	-	6	-
UG	09	-	4	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	02	-	-	-
Others	-	-	-	-
<b>Total</b>	19	-	10	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All Programmes
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As Per University Guidelines

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N. A.

## Criterion – II

### 2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
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2.1 Total No. of permanent faculty

44	23	21	-	1
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2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	20	-	-	-	-	-	-	-	20

2.4 No. of Guest and Visiting faculty and Temporary faculty

62

-

7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	17	-
Presented papers	04	82	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Academic and administrative performance of the institute is monitored by IQAC.
2. College campus is Wi-Fi enabled.
3. Institute provides free coaching classes for students to prepare them for competitive exams.
4. The Institution organizes many academic and recreational activities such as extension lectures, workshops, seminars, trips, etc.
5. PowerPoint Presentations by students in seminar hall.
6. Group discussions and brain storming in classrooms are encouraged.
7. The faculty members attend orientation programmes, refresher courses, workshops etc. to update their knowledge.

2.7 Total No. of actual teaching days during this academic year

225

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09

-

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## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com I	143		21.67	4.19		25.87
B.Com2	135	2.85				38.51
B.Com 3	103	2.9	55.33	31.06	2.91	89.32
B.com 4	102	.9	66.66	24.5		91.17
B.com5	89	2.2	48.31	14.6		62.92
B.com6	78	2.5	84.61	15.38		100
B.C.C.A 1	32	3.1	28.12	18.75		46.87
B.C.C.A 2	32	21.9	43.75			43.75
B.C.C.A 3	48	2.1	50			50
B.C.C.A 4	48	2.1	47.91	12.5		60.41
B.C.C.A 5	51	7.8	56.86	13.72		70.58
B.C.C.A 6	50	10	64	36		100
B.Com H.1	39	2.56	71.79	10.2		82.05
B.Com H.2	38		86.84	13.15		92.1
B.Com H. 3	37		86.48	8.1		94.59
B.Com H. 4	38	5.26	73.6		2.63	76.31
B.A. 1	292	0.6	20.89	4.45	1.02	26.36
B.A.2	290	0.3	22.07	4.48		26.55
B.A. 3	283	0.3	35.33	18.37		53.71
B.A. 4	283	1.4	72.79	8.13		80.91
B.A. 5	215	1	28.37	10.23		38.6
B.A. 6	215	0.4	28.83	24.65		53.48
BBA 1	39	7.7	48.71			48.71
BBA2	39	23				64.1
BBA 3	28		64.28			64.28
BBA 4	29	3.45				79.31
BBA5	42	21.4	100			100
BBA6	44	18.18	86.36	13.63		100
BCA1	19		47.37			47.36
BCA2	18		50			50
BCA3	29	3.45	79.31	10.34		89.65
BCA4	29		79.31	17.24		96.55
BCA5	29	6.9	79.31			79.31
BCA6	29		62.07	10.3		72.41
B.Sc. 1	264	0.4	31.81	14.77		46.59
B.Sc.2	270	2.9	52.22	1.11		53.33
B.Sc.3	219		59.82	19.63	1.36	80.82
B.Sc.4	221		79.63	6.78		81.9
B.Sc.5	201	0.99	56.22	29.85		86.06

B.Sc.6	202	2.9	64.85	5.94	21.78	92.57
Biotech1	20	45	75	5		80
Biotech 2	19	26.31	63.16			63.15
Biotech 3	28	3.5	32.14	7.14		59.28
Biotech 4	26	11.5	65.38			65.38
Biotech 5	15	46.6	26.67	60		86.66
Biotech 6	15	40	80	20		100
M.Com. 1	44	13.64	63.63	2.27		65.9
M.Com. 2	44		95.45	4.54		100
M.Com. 3	28		75	17.86		92.85
M.Com. 4	29		75.86	17.24		93.1
M.A. SKT 1	9	11.11	11.11			11.1
M.A. SKT 2	9		11.11			11.1
M.A. SKT 3	14	35.71	57.14	21.42		78.57
M.A. SKT 4	14		50		42.85	92.85
M.A. ENG 1	8	25	25			25
M.A. ENG2	7	28.6	14.28		28.57	57.14
M.A. Eng 3	9			88.88		88.8
M.A. Eng 4	9			66.66		66.66
M.A. Geo 1	38	7.9	36.84			36.84
M.A. Geo 2	38		52.63	7.89		60.52
M.A. Geo3	33	3.03	45.44	21.21		66.66
M.A. Geo 4	33		57.57	18.18	12.12	87.87
M.A. Eco 1	19	15.8	26.31			26.31
M.A. Eco 2	19	21.1	36.84	10.52		47.36
M.A. Eco 3	21	19.05	19.05	33.33	33.33	85.71
M.A. Eco 4	22	13.64	36.36		54.54	90.9
M.Sc. Chem1	22		31.81			68.18
M.Sc. Chem 2	22	9	63.63			63.63
M.Sc. Chem 3	19		57.89	26.31		84.21
M.Sc. Chem 4	19		36.84	42.105		78.94
M.Sc. Math 1	38		39.47			59.45
M.Sc. Math 2	38	7.9	36.84	5.26		42.1
M.Sc. Math 3	18		50	33.33		83.33
M.Sc. Math 4	18		38.89	27.78	16.67	83.33
M.Sc. Phy 1	22		45.45	4.54		50
M.Sc. Phy 2	22		81.81			81.81
M.Sc. Phy 3	21		95.23	4.76		100
M.Sc. Phy 4	21	9.5	95.23			95.23

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. At the beginning of the session IQAC conducts the academic audit through which inputs and suggestions are collected from all departments.
2. These inputs, suggestions and the results of the last session are reviewed in IQAC meeting in the beginning of the session.
3. In the closing meeting at the end of the session, plans are formulated for the coming session.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	4
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	11	-	22
Technical Staff	07	02	-	02

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- An environment to promote research is encouraged by the committee. Consequently many Seminars/Workshop/Extension Lecturers have been organized.
- Proposals have been sent for an international Conference (Mathematics) and National Conference (Geography).

#### 3.2 Details regarding major projects

N.A.

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

N.A.

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	26	05	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	02	-

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

N.A.

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges N.A. Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	02	-	-	-

Sponsoring agency	-	DGHE, Haryana	-	-	-
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3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

-

3.13 No. of collaborations

International

-

National

-

Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs:

From funding agency

DGHE

From Management of University/College

-

Total

1, 87935/-

3.16 No. of patents received this year

N.A.

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

26

State level

03

National level

11

International level

05

3.22 No. of students participated in NCC events:

University level

00

State level

00

National level

32

International level

00

3.23 No. of Awards won in NSS:

University level	03	State level	03
National level	02	International level	01

3.24 No. of Awards won in NCC:

University level	-	State level	16
National level	10	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	59
NCC	05	NSS	10
		Any other	10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebrated Hindi Diwas where in Dr. Anita Goel, HOD, Dept. of Hindi sensitized students on the topic 'Hindi ki Vikas Yatra aur Ikisween Sadi me Hindi ki Stithi.'
- Organised On the Spot Poetic Recitation and On the Spot Story Writing competitions to improve creative writing of the students.
- Organised one day National Conference on the topic, 'Aadhunik Sandharbhon mein Sant Sahitya ki Prasangikta wherein Dr. Babu Ram, Prof. and HOD, Hindi Dept., KUK; Dr. Ramsajan Pandey, Prof. at MDU Rohtak ; Dr. Brahmanand HOD, Hindi Dept., K.U.K ; Dr. Sant Ram Deswal , Ex-HOD, Hindi Dept., CRA College, Sonapat ; Dr. N.C. Lohani, Prof. and HOD, Dept. of Hindi, CCS University, Meerut; Dr. Ashok Kumar, Prof. and HOD, Dept. of Hindi, Punjab University, Chandigarh were the keynote speakers.

**Sanskrit Parishad**

- Organised Sanskrit Sambhashan, Shalokocharan and Urdu Poetry competitions.
- Organised an extension lecture by Dr. Surender Kumar on the topic "Ved Sammat Aatma ka Swaroop aur Punarjanam ki Awdharana."

**Science Association**

- The Dept. of Physics organized DHE sponsored National Conference on "Material Science, Nanotechnology, Lasers and Ultrasonic Interferometry".
- The Dept. of Physics organized State Level Exhibition wherein posters and models were displayed.
- The Dept. of Physics organized Essay Writing competition on the topic "Dr. A.P.J. Abdul Kalam: A Journey from Missile Man to President."

- The Dept. of Chemistry celebrated World Ozone Day wherein to spread the message of 'Save Environment' competitions like Rangoli, Collage Making and Power Point Presentations at state level were organized.
- The Dept. of Zoology organized extension lecture of Dr. Parmanand, Deputy Commissioner Food and Drug Administration, Panchkula on the topic "Food Safety and Disease Control".
- The Dept. of Bio-technology organized an extension lecture on 'Research Facilities in Bio-technology'.

#### **Inter-Departmental Activities**

- Department of Psychology and BBA organised an extension lecture on 'Consumer Rights, and Right to Information' by Sh. Rajesh Jindal, President, District Consumer Forum, Bhiwani and Hisar.
- Department of Botany, Zoology and Bio-Technology organised a Photography contest on 'Biodiversity - Wild Life Conservation'.
- Department of Botany, Zoology and Bio-Technology organised Power Point Presentation on the topic 'Genetically Modified Crops / Animals'.

#### **Expressions - English Literary Society**

- Organised screening of the movie 'Macbeth' for B.A. III yr. students which is part of their syllabus.
- Organised screening of the movies 'Hard Times', 'Mrs. Dalloway', 'The Scarlet Letter', 'Mother of 1084', 'Godan' and 'Mrs. Warren's Profession' for PG students.
- Organised Slogan Writing and Collage Making competitions.
- Organised Essay writing competition to enhance the writing skills of the students.
- Organised poetic Recitation, Declamation and Soliloquy contests.
- Organised Idea Hunt Event on 'Problems of Higher Education' to develop innovative thoughts in students.

#### **Abhivyakti - Hindi Parishad**

- Organised Essay Writing Competition on 'Saint and Scientist Dr. A.P.J. Abdul Kalam' and great novelist 'Munshi Premchand'.
- Organised Declamation competition on the topics 'Pragatisheel Bharat me Aarakshan ka Auchitay', 'Rasayanik Utpaad: Swasthya se Khilwaad, etc. and Poetic Recitation competition in Hindi, Haryanvi and Punjabi.

- The Dept. organized Poster Making and Collage Making competitions on 'Recent Developments in Bio-technology, Computer Aided Drug Delivery and Vector Borne Diseases'.

### **Psychology Association**

- Paper Reading competition on the topic 'Personality and it's Types' was organized.

### **Commerce Club**

- Organised a talk on 'Opportunities in Commerce' in association with Commerce Guru.
- Organised Ad-Mad Show to enhance creative skills of the students.
- Organised Painting and Collage Making competitions on the topics 'Incredible India' and 'Role of Service Sector in Indian Economy' respectively.
- Organised Paper Presentation on the topic 'Emerging Issues in Commerce'.

### **Nature Club**

- Under the aegis of Nature Club, Dept. of Zoology organised Poster Making competition and Nukkad Natak on the topic 'Save Trees'.
- Nature Club conducted Green Audit to keep a check on carbon emission by vehicles etc. in the college premises. At present the college comes in the category of '**Zero Pollution Zone**' - an achievement in itself. The club also looks after the following activities:
- Water Harvesting Units at College Gate no. 1 and 2.
- Plantation of medicinal and other plants in the college.
- Organic waste like fallen leaves is regularly converted into manure which is used in the college lawns.
- E-waste is given to authorized vendors.

### **Green Volunteers' Club:**

- Organised Poster Making and Slogan Writing competitions on the topic "Say No to Polythene" to sensitize students about the harmful effects of polythene to nature and society.
- Organised Exhibition-cum-Sale of hand-made cloth bags wherein students of B.Sc. made eco-friendly bags from waste material. It was a new initiative by the students to bring awareness about the hazards of polythene and say no to polythene.



**Envicon Society**

- Conducted Rally and Street Play on 'Water Conservation'.
- Organised Flower Show.
- Organised Poster Making, Collage Making and Slogan Writing competitions on 'Save Environment'.

**Economic Forum**

- Organised 'Statistical Skills' competition based on NET pattern.
- Organised Paper Reading competition.
- Organised Orientation Programme for the students of M.A. (Previous) Economics.
- Organised extension lecture of Sh. Jai Narain Sagoo, Manager, Canara Bank on the topic 'Financial Inclusion - Role of Commercial Banks'.
- Organised Essay writing competition.

**Business Management Forum**

- Organised an industrial visit at Sahasra Electronics Pvt. Ltd., Noida
- Organised training workshop on 'Digital Literacy' under NDLM for the students of BBA, B.Com and B.Sc.
- Organised extension lecture on 'Personality Development and Body Language' of Dr. Shafali Nagpal, Asso. Prof. and University Counsellor, University Placement and Counseling Cell (UPACC), BPS Khanpur University, Sonapat.

**Computer Science Society**

- Organised three seminars on 'Soft Skill Development' conducted by National Skill Development Council, MHRD, New Delhi.
- 
- Organised a technical seminar conducted by NetCore- Info Institute of Training and Development to provide practical exposure of latest technology to the students.

**Mathematics and Statistics Association**

- Organised extension lecture of Prof. S.C. Malik from the Dept. of Statistics, MDU, Rohtak on the topic 'Measure Theory.'
- Organised Quotation writing contest.

**Sangeet Parishad**

- Organised extension lecture-cum-demonstration of Dr. Mukesh Verma of N.R.S. College, Rohtak on the topic ' Lok-sangeet me Shastriya Sangeet ke Tatwa.'
- Organised extension lecture-cum-demonstration of Dr. Sarita Pathak Yajurvedi of Bharti College, New Delhi on the topic 'Shastriya Sangeet ke Vibhin Aayaam.'

### **Council of Social Science**

- The Dept. of History organized an extension lecture of Dr. Sajjan Kumar, Asso. Prof., Delhi University on the topic 'Indus Valley Civilization'.
- The Dept. of History organized One Act Play on 'Healthy Relationship between Teachers and Students' on Teachers' Day.
- The Dept. of Political Science and NSS organized talks of Dr. J.S. Punia, Surgeon, Civil Hospital and Dr. J.P. Majra, HOD, Community Medicine, BPS Medical College, Khanpur Kalan on the topic 'Beat Diabetes' on World Health Day.
- The Dept. of Political Science and NSS organized National Voters' Day.
- Council of Social Science organized competitions like Slogan Writing, Collage Making and Poster Making on 13th Aug. 2015.
- The Dept. of Geography organized an extension lecture on 'Urbanization' by Prof. Taruna Bansal from Jamia Milia University, New Delhi.
- Organised a career talk of Prof. Mazhar Ali Khan from Jamia Milia University, New Delhi wherein Prof. Khan motivated students to opt a right career.
- Organised Chayanika - A Talent Hunt Contest in dance and music events.
- Organised extension lecture on 'Life is a Game, Play It' by Mr. Sandeep Aggarwal and Mrs. Nidhi Aggarwal who run the organization called 'The Grace Solutions- a Voluntary Programme for College Students'. The lecture inspired the students to cultivate ideas important for holistic personality development and also motivated them to live a balanced and peaceful life in this fast changing society.

### **Fine arts association**

- A 15 day workshop was organized for students to hone their talents in Rangoli, Painting, Poster Making, Cartooning, Clay Modelling and Best- out-of-waste.

### **NSS**

- NSS units of the college organized a Road Safety Quiz 2015-16 at college level under the direction of the office of the Deputy Superintendent of Police, Gaur in the month of July.
- Tree Plantation Camp was organized in the college to generate sensitivity among students towards nature.

- In the month of July, One Day Disaster Management Training Camp was organized to prepare students to handle natural and man-made disasters.
- On 2nd Oct. 2015 'Cleanliness Drive' was conducted by the volunteers in the college and surrounding areas.
- On 25th Jan. 2016 NSS units and Dept. of Pol. Sci. celebrated 'National Voters' Day.
- On 7th April 2016 NSS celebrated 'World Health Day. Eminent panel of doctors enlightened the audience on the causes and cures of diabetes.
- Celebrated 'Subhash Chandra Bose Jayanti' and 'Maharishi Dayanand Jayanti' wherein talks on social issues like Communal Harmony; Health and Hygiene and Swachh Bharat, Swasth Bharat were conducted.
- The NSS units of the college regularly organizes extension lectures and various competitions in the college on the topic 'Beti Bachao, Beti Padhao' and 'Swachh Bharat, Swasth Bharat' to comply with the directions of DGHE, Haryana.
- Celebrated festival of Teej in association with Women Cell to promote culture of Haryana.
- A seven day camp was organized from 19th March to 25th March 2016 on the themes 'Beti Bachao, Beti Padhao; Road Safety; and Yoga and Health.

#### **National Cadet Corps (NCC)**

- Celebrated International Day of Disaster Reduction on 13th Oct. 2015, NCC Day on 21st Nov. 2015, Flag Day on 24th Nov. 2015, Army Day on 15th Jan 2016, National Voters Day on 25th Nov. 2015.
- Organised Communal Harmony Week from 19th to 25th Nov. 2015 wherein cadets spread message of universal brotherhood and collected fund for the victims of communal violence.
- Organised 'Sadbhavana Rally' along with Social Responsibility Society of the college.

#### **Legal Literacy Cell**

- Organised Poster Making and Slogan Writing competitions on the topic 'Drug Abuse and Maternal Behaviour.

**Women Cell**

- Organised an extension lecture of Dr. Manish Bhushan Pande on the topic 'Symptoms of Cancer in Women' on Women's Day.
- Organised Poster Making and Slogan Writing competitions on the topic 'Women Empowerment'.
- Women Cell celebrated Teej Mela wherein competitions like Mehendi Rachao, Rangoli and Rakhi Making were organized.
- A special talk of Sh. Subhash Vashishtha ex-secretary, Red Cross Society was organized on the topic 'Raktdaan ki Upyogita evam Raktdaan Sambandhi Bhrantiyon ka Nirakaran.'
- On 21st Nov. 2015 Blood Donation Camp was organized by Women Cell and NSS units of the college wherein 241 units of blood were collected.

**Red Cross Society and Red Ribbon Club**

- Organised Poster making competition.

**Placement and Career Counselling Cell**

- The Dept. of Computer Science organized an on campus placement drive wherein companies like Easy Home Care, etc. arrived.
- The Dept. of Computer Science organized a 'Mega Job Fair' in the college campus wherein 15 companies came and 156 students cleared 1st round of selection process.

**NET and Competitive Exam Coaching Cell**

- The college has introduced coaching facility in the session 2015-16. The cell is intended to provide knowledge and guidance to the students free of cost so as to prepare them for various competitive exams like HTET, CTET, KVS, SSC, and NET. Many students are availing benefits of this facility in safe environment of the college.

**Social Responsibility Society**

- Organised awareness campaign from 4th Aug. 2015 to 8th Aug. 2015 on social benefit schemes like 'Atal Pension Scheme', 'PM Jeevan Jyoti Yojna' and 'PM Jeevan Suraksha'.
- Organised 'Sadbhavana Rally' in Sonapat on 5th March 2016.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.39	-	-	10.39
Class rooms	50	7	College Fund	57 +2 Smart Classrooms
Laboratories	31	4	College Fund	35
Seminar Halls	1	-	-	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	2922	123	College Fund	3045
Value of the equipment purchased during the year (Rs. in Lakhs)	101.04	5.07	College Fund	106.11
Others ICT+ Teaching Aids + Infrastructure (Rs. In lakhs)	172.60	74.43	College Fund + UGC Fund	247.03

#### 4.2 Computerization of administration and library

Office and library of the college are already computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(in lakhs)	No.	Value(in lakhs)	No.	Value(in lakhs)
Text Books	31343	41.20	1057	2.93	32400	44.13
Reference Books	1303	6.54	5	0.27	1308	6.81
e-Books	-	-	√	*	√	*
Journals	5	-	5	0.08	5	0.08
e-Journals	-	-	√	*	√	*
Digital Database	-	-	√	*	√	*
CD & Video	-	-	384	**	384	**
Others (specify)						
Magazines	49	-	-	-	49	0.74
Newspapers	26	-	-	-	26	

\*The facility of e-books and e-journals is provided through UGC- INFLIBNET N-LIST at annual subscription of Rs. 5000.

\*\* CD and Video come free along with the books purchased in the library.

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Library & Smart Class)
Existing	209	178	11	-	-	11	14	6
Added	15+13**	17	-	-	-	2	6	1+2
Total	237-7*=230	195	11	-	-	13-1=12	20-6=14	09

\*Six old computers from departments and one from office have been replaced.

\*\* Thirteen computers have been received from Hindu Institute of Management a sister institution.

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Teachers and students are trained to use computers and access internet.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	1.35
ii) Campus Infrastructure and facilities	6.43
iii) Equipments	6.80
iv) Others	3.37
<b>Total:</b>	<b>17.95</b>

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC enhances awareness about Student Support Services by guiding various society activities in the college.

#### 5.2 Efforts made by the institution for tracking the progression

College has Alumni Association. Progression of students is tracked through The Association and Social Networking.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2292	398	-	-

(b) No. of students outside the state

65

(c) No. of international students

-

No	%
N.A.	

Men

Women

No	%
	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2297	194	-	276	-	2767	1774	310	-	606	-	2690

Demand ratio 7:9

Dropout % 4.8

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Net and Competitive Exam Coaching Cell is active in the institution. This cell aims:
  - To inform students of various competitive exams schedule, syllabus, paper patterns and qualifications.
  - To give coaching to students related to various competitive exams like civil services, Net, HTET, CTET, SSC exams.

- To guide students about various career options.
- College also maintains a rich library for this purpose.
- The college is conducting English Communicative Classes which imbibes confidence in students and make them confident to appear in competitive examinations.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

## 5.6 Details of student counselling and career guidance

- An Industrial visit was arranged to Sahara Electronics Pvt. Ltd. Noida.
- Organised a workshop on Interviews and presentation by Dr. Shaffali Nagpal, Khanpur.
- A seminar was also arranged on the employability test by AMCAT.
- A booklet was maintained on the schedule of the entrance test for MBA and also for various government jobs.
- Magazines and books on various competitive exams are made available in the library.

No. of students benefitted

43

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	-	06	Data not available

## 5.8 Details of gender sensitization programmes

- Street play on “Save Girl Child “
- Street play on “Beti Bachao and Beti Padhao”
- Dance Drama on the topic “Bal Vivah- Ek Abhishaap”

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

61

National level

18

International level

1

No. of students participated in cultural events

State/ University level

66

National level

19

International level

-

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

22

National level

11

International level

1



## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	394	6,14,350
Financial support from government	274	18,43,336
Financial support from other sources	-	-
Number of students who received International/ National recognitions		

## 5.11 Student organised / initiatives

Fairs : State/ University level

-

National level

-

International level

-

Exhibition: State/ University level

-

National level

-

International level

-

5.12 No. of social initiatives undertaken by the students

06

5.13 Major grievances of students (if any) redressed: No major grievances

**Criterion – VI****6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision: Women Empowerment and Value Inculcation.

Mission: Transforming lives of girls by educating, emancipating and empowering them.

6.2 Does the Institution has a management Information System

Yes, the college has a governing body constituted of elected and nominated members who are constantly informed about the college functioning.

The staff members discuss policies with the Principal who conveys these policies to the Management for implementing them.

Mr. Hari Parkash Mangla has been appointed Convener of the College who takes care of various fields like infrastructure and financial matters. He is a link between the Principal and the Management.

Members from the Management are also the members of IQAC.

College Magazine is posted to all the Life members of the Management. They remain updated about the activities and achievements of the college.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The aim of the institute is the holistic development of the students. Curriculum development is discussed by holding meetings to ensure proper curriculum development and execution.

The staff members who are members of Board of Studies attend meetings and help in deciding the Curriculum.

#### 6.3.2 Teaching and Learning

The staff members attend Orientation and Refresher courses to enrich themselves in latest knowledge.

Smart class rooms and audio-visual aids are used to make teaching effective.

Group Discussion and debates are conducted to improve the skills of the students.

Extension lectures are organized.

PowerPoint Presentations of teachers and students are organised.

The students are encouraged to make use of library. They are also guided for presentations in the classes.

Movies and documentaries related to curriculum are screened.

#### 6.3.3 Examination and Evaluation

CBCS is going to be initiated for PG courses in the college as per University guidelines.

Subjective and objective type tests are given to the students.

Quiz competitions are organised by many departments.

Students are given directions to make projects.

Activities like Role-Playing and Creative writing are also organized.

Students are also evaluated through oral presentations given by them in classrooms. Open Book Tests are also given to students.

#### 6.3.4 Research and Development

The institution encourages the faculty members to involve themselves in Research and Development.

Research Committee promotes members of the staff to go for Research.

The staff members are encouraged to organize as well as participate in Conferences and Seminars.

Research Lab has been started in Physics department. Dr. Latesh Taneja got two papers published after completing the experiment work

New journals and books are added in the library which fulfils the requirement of the staff members.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1062 books costing Rs.3, 29,996/-, 4 almirahs, 2 stands for magazines and 3 stands for newspapers have been purchased this year.

Bar Coding is under process.

Inflibnet has been started for e-journals and e-books.

OPAC search has been provided to staff as well as the students.

New labs for MSc. Physics and Chemistry have been constructed.

#### 6.3.6 Human Resource Management

Recruitment of faculty members is done as per the guidelines provided by the University/ State Govt.

The Management, DHE nominee, V.C. nominee and the Principal strictly follow the rules and regulations of UGC.

Staff welfare schemes are taken into consideration.

Faculty Development Programmes are organized from time to time to update the knowledge of teachers.

To retain qualified and efficient teachers, salary of the staff members (Who are in Self-finance category) is regularly augmented.

#### 6.3.7 Faculty and Staff recruitment

Faculty members are recruited as per the guidelines provided by the University/ State Govt.

Regarding supporting staff, best efforts are made to recruit workers who are competent enough to work on computers.

The college has invited applications to fill in the vacant posts- teaching as well as non-teaching.

#### 6.3.8 Industry Interaction / Collaboration

Contacts with local manufacturing units are established to provide exposure to students and develop entrepreneurial skills.

Students have been sent to Escorts Ltd., Air India, HDFC Life, NTPC Ltd., Indo Asian, Rahul Group for Summer Training.

Industry stalwarts are invited for interaction with students.

#### 6.3.9 Admission of Students

Students are given admission as per the rules of M.D. University, Rohtak. The institute strictly follows the basis of merit for admission in all classes.

#### 6.4 Welfare schemes for

Teaching	The staff members can avail extra- ordinary leave in case of emergency. They can avail the facility of taking loan from P.F. Reference books, required journals and internet facility are provided to
Non teaching	1) ESI facility is provided to IV class employees whose salary is below Rs. 15000/- P.M.  2) Uniform is given to attendants and sweepers. They can also avail facility of Cygnus JK Hindu Hospital, Sonapat for any medical help. Gifts are given to III class & IV class non teaching staff on the occasion of Diwali.
Students	Meritorious as well as needy students are given books from book-bank. They are also given scholarships and fee- concession. Teachers devote extra time for meritorious as well as weak students. They also help financially weak students. Students have been insured under Group Personal Accident Cover from Apollo Munich Health.

#### 6.5 Total corpus fund generated

Rs. 1, 13,500.00

#### 6.6 Whether annual financial audit has been done

Yes

☐

No

☒

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Administrative authority of the College
Administrative	-	-	Yes	C.A of the Hindu Educational and Charitable Society.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes ☐      No ☒

For PG Programmes      Yes ☐      No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The university has introduced semester system. Exams are conducted twice a year. 20% marks have been fixed for internal assessment which is based on assignments, class tests and attendance.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university makes provision for according the status of autonomy to an affiliated in- situation but so far, the institution has not made any effort in this regard.

6.11 Activities and support from the Alumni Association

Alumni of the institution, who are placed at respectable positions in society act as Role- Models. They provide valuable service to the college by visiting their alma mater, inter-

6.12 Activities and support from the Parent – Teacher Association

The parents are communicated quality assurance policies and mechanisms through notifications, mails and calls. Informal meetings are held to record their opinions. The Principal and the staff members are always open to their suggestions for constructive development of the institution.

#### 6.13 Development programmes for support staff

The institution encourages the supporting staff to update their computer knowledge and get training in skills related to their work.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Green Volunteers Club celebrated World Ozone Day and organized exhibition of homemade bags to spread awareness among the students to 'Say No to Polybags'. The students participated with zeal and enthusiasm in Swachta Abhiyan on Gandhi Jayanti. Nature Club celebrated 'International Earth Day' by organizing Poster Making Competition.

To spread environmental consciousness among the students Envicon Society organized Environment Rally. The students performed Nukkad Natak on Water Conservation and e-waste.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A number of initiatives were taken by different departments, societies and committees of college in the area of environmental awareness and conservation, education, social and placement to improve functioning of institutions describe under.

1. (a) A rally on water conservation and Nukkad Natak were organised by Envicon Society.  
(b) Earth day was celebrated by poster making contest on the topic SAVE EARTH and by a Nuukkad Natak on E-waste.
2. Chemistry Department celebrated Ozone Day by organising Poster Making and Slogan Writing Competition. Students from schools were educated on Ozone Depletion and Global Warming.
3. Chemistry Department organised 'Say No to Polythene Bags' drive. On this occasion cloth bags prepared by student were put on sale so as well to avoid unnecessary harm caused by polythene bags.
4. Flower Show, Poster Making, Collage Making on Save Environment competition were organised by Envicon Society.
5. Birth anniversary of Mahatma Gandhi was celebrated by organising Swachta Abhiyan in campus.

6. Social Responsibility Society got GAU SEVA SAMMAN by Radhe Krishan Gopal Aadarsh Gaushala Committee.
7. Poster Making Competition was organised on Matritva Vyavhar and Slogan Writing Competition of drug abuse by psychology department.
8. Chayanika (Talent Hunt) organised on 25 August 2015 to select student of various talent that will represent college in different Zonal, Interzonal Youth Festival.
9. Sarthi Jan Seva charitable trust made student aware for different type of cancers.
10. Birth anniversary of Major Dhyan Chand celebrated by college through different sports competition.
11. A rally on International AIDS Day was organised by NCC.
12. Alumni meet (Yaadein) organised by the college on 28-12-2105 which was graced by different personalities of society from sports, medical, education, media and administrative field.
13. Different department participated in District Level Science Model Exhibition Competition of which Geography Model got first prize, Zoology and Physics second prize and Chemistry got third prize.
14. Akhil Bhartiya Sahitya Parishad organised a seminar on Vyavashtha Parivartan Se Hi Hindi Ka Vikas Sambhav.
15. Birth Anniversary of Dr. Abdul Kalam celebrated through poster making and Rangoli Competition. Highlight of this programme is that participant has to use eco-friendly /Natural colours. This was organised by Chemistry Department.
17. College celebrated Voters Day to make youth aware on their voting rights.
18. Zoology Department organised an extension lecture on diseases caused by insect bites, similarly extension lecture on female foeticide by Sarthi Janseva charitable trust and also on Sindhu Ghati Sabhyata by History Department.
19. On international health day, a seminar was organised by doctors from Medical college Khanpur on Diabetes and Hypertension.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Fields	Action Taken
1.Academics	<p>1. Hindi Department Organised seminar on the topic Vyavastha Parivartan se Hindi Ka Vikas Sambhav.</p> <p>2. Economics Department Organised Extension lecture on urbanisation.</p>

	<p>3. Physics Department Organised national conference on nanotechnology.</p> <p>4. BBA Department Organised workshop on consumer rights.</p> <p>5. English Department Organised slogan writing and collage making competitions on literary forms and devices.</p> <p>6. Workshop organised by music Department On Classical Music.</p> <p>7. Extension Lecture organised by history Department On Indus Valley and worlds Other Civilizations.</p>
2.Administrative	Inflibnet facility for e-journals and e-books.
3.Instrumental	Physics Department Added instrument –Nano fluid inter ferometer, NF-10X suitable for magnetic materials for research lab.
4.Environmental	<p>1. Environmental rally on Water Conservation and Nukkad Natak on E-waste disposal.</p> <p>2. Awareness programmes such as environmental rally and Nukkad Natak, Extension lecture exhibition and competition on various environmental issues.</p>
5.Ethical	<p>1. Session started with hawan . Blood donation camp on anniversary of Babu Jaikishan Lal.</p> <p>2. Sadbhavna rally on Casticism, instigated by Jat Aarakshan Andolan.</p> <p>3. College Honour with Gau Seva Samman</p> <p>4. Three days workshop on Self Defence. International Womens Day was celebrated by women cell.</p> <p>5. Bhajan Sandhya followed by Hawan and Bhandara were organised on the Foundation Day of the college temple.</p> <p>6. Teej Mela on grand scale with stalls (bangles and Rakhi ) and swings. Students prepared themselves various traditional dishes.</p> <p>Mehndi and Thali Sajao competition were also organised.</p> <p>Seminar organised on Ved Sammat Atma swaroop and Poonar Janam Ki Avdharana by Sanskrit Department</p>
6. Infrastructure	<p>1. Lab constructed for PG science and required equipments were purchased.</p> <p>2. Research lab of physics Department Has been established.</p>



### BEST PRACTICE - I

**TITLE-** Ethical and moral development

**GOAL-** The aim of this practice is to encourage responsibility and to inculcate ethical moral and cultural values among student.

**PRACTICE-**

1. A large number of students participated in Sadbhavna Rally which was organised by NCC and Sports Department on casteism. Students were motivated not to indulge in any activity related to casteism and believe in their nationality.
2. College honoured with Gau Seva samman as our social responsible committee collected donation from staff member and students of our college and donated that amount to Gopal Gaushala Society for the welfare of stray cow.
3. To familiarise students with Haryanvi culture and tradition Teej Mela was organised by women cell in college, on grand scale different swings stalls (bangles and rakhi) were arranged for girls. Students prepare many Haryanvi dishes from their home and sold them in mela. College chairman was invited as chief guest. Different competitions were also organised such as mehndi and thali sajao.

**Evidence of Success:**

This practice improved attendance in classes with good result, with the result the college grabbed 164 merit positions in odd semesters (1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup>).

In zonal youth festival the college won 5 first, 6 second, and 8 third positions and at Interzonal Level One first and Three third position.

In Sports the students got 9 National, 20 State, 6 Inter college and 1 all India Inter University medals.

### BEST PRACTICE-II

**TITLE-** Support Initiative for Low Income Students

**GOAL-** The College has adopted this practice with an objective to uplift the standard and condition of women education in Haryana. This is the motto which our Prime Minister Narendra Modi had adopted through the movement 'Beti Bachao Beti Padhao'. The college management is also contributing in the development of women education.

**PRACTICE:** For the Upliftment of women, the college is giving financial assistance in the shape of Scholarships provided by the Govt. Of Haryana Institutional fee concessions and institutional corpus.

**Financial support from Govt. :-**

No. of students benefitted	Amount (in Rs.)
274	1843336.00

**Financial support from Institution:-**

No. of students benefitted	Amount (in Rs.)
394	614350.00

**Financial support from college corpus (By Staff):-**

No. of students benefitted	Amount (in Rs.)
53	104760.00

**Evidence of Success:**

1. Strength in science courses has been increased.
2. Meritorious student benefitted under this scheme such as relaxation in admission fee to students who have got 80% marks.
3. Five students of our college got benefit of POSE scheme run by Haryana govt.

## 7.4 Contribution to environmental awareness / protection

A rally on Water Conservation and Nukkad Natak were organised by Envicon Society. Earth Day was celebrated by organising a Poster Making Contest on the topic SAVE EARTH and by a Nuukkad Natak on E-Waste.

Chemistry Department celebrated Ozone Day by organising Poster Making and Slogan Writing Competitions. Students from schools were educated on Ozone Depletion and Global Warming.

Chemistry Department organised Say No to Polythene Bags drive. On this occasion cloth bags prepared by student were put on sale.

Flower Show, Poster Making, Collage Making on Save Environment competition were organised by Envicon Society.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**Strengths:**

Water harvesting has supplemented the college need of water along with conservation of water.

A numbers of fruit trees have been added in the college campus.

College financial help scheme has positively impacted rural and backward girls.

**Weaknesses:**

Lack of awareness in the students regarding environment.

Noise pollution caused by passing trains, as college is near the railway track.

## **Annexure I: College Academic Calendar 2015-16**

### **For U.G Courses (Odd Semester)**

Last date to Deposit the application form	01/07/15
Display of merit list	06/07/15
Admission start from	06/07/15
Admission (without late fee)	15/07/15
Commencement of teaching	16/07/15 to 17/10/15
Vacation 1	19/10/15 to 25/10/15
Commencement of teaching	26/10/15 to 18/11/15
Examinations	19/11/15 to 17/12/15
Winter Vacation	18/12/15 to 31/12/15

### **For U.G Courses(Even Semester)**

Commencement of teaching	01/01/16 to 19/03/16
Vacation 2	21/03/16 to 26/03/16
Commencement of teaching	28/03/16 to 29/04/16
Examinations	20/04/16 to 28/05/16
Practical examinations	After Theory Exams
Summer Vacations	18/05/16 to 30/06/16

## **Academic Calendar 2015-16**

### **For P.G. Courses (Odd Semester)**

Last date to deposit the Application Form	08/07/15
Display of Merit list	13/07/15
Admission start from	13/07/15
Admission (Without Late Fees)	15/07/15
Commencement of Teaching	22/07/15 to 17/10/15
Vacation 1	19/10/15 to 25/10/15
Commencement of Teaching	26/10/15 to 28/11/15
Examinations	01/12/15 to 17/12/15
Winter Vacation	18/12/15 to 31/12/15

### **For P.G. Courses (Even Semester)**

Commencement of Teaching	01/01/16 to 19/03/16
Vacation 2	21/03/16 to 26/03/16
Commencement of Teaching	28/03/16 to 30/04/16
Examinations	01/05/16 to 24/05/16
Practical Examination	01/06/16 to 17/06/16
Summer Vacations	18/05/16 to 30/06/16

## College Activities Calendar 2015-16

1. Hawan	16/07/15
2. Science Quiz	2nd Week of August
3. Teej Mela	2nd Week of August
4. Chayanika	4th Week of August
5. NCC Camp:-	
TSC	July to September
Para Basic Camp	September
NIC	September to October
Pre RD Camp	October
Tracking Camp	November
CATC	December
6. Preparation of Youth Festival	October
7. Blood Donation Camp	21/11/15
8. Babu Sant Lal G.K Test	17/02/16
9. Sports Day	3rd Week of February
10. NSS Camp	19/03/16 to 25/03/16
11. Earth Day	22/04/16

## **Annexure II: Analysis of Feedback**

The scoring was done and one mark for each response was given for each response and the total responses for six main headings Faculty, Infrastructure, Library, Administrative facilities, Student Support & Hostel facilities under Excellent, Good, and Average & Dissatisfaction were given. Total responses were calculated and converted into percentage which is depicted through pie diagrams.

### **Annexure III: Financial Support from Government**

<b>Scheme</b>	<b>No. Of Students</b>	<b>Amount Paid(Rs.)</b>
<b>Post Matric Sch. (SC)</b>	156	15,69,271
<b>Post Matric Sch. (BC)</b>	118	2,74,065
<b>Other Sources (POSE)</b>	4	1,26,000



#### **Annexure IV: Financial Support from the Institution**

<b>Class</b>	<b>No. of Students</b>	<b>Amount</b>
<b>Arts</b>	124	1,65,020
<b>Science</b>	128	1,50,060
<b>Commerce</b>	59	1,20,990
<b>All P.G.(M.A/M.Sc/M.Com)</b>	26	82,180
<b>New Subject (BBA,BCA,Bio.Tech)</b>	57	96,100
<b>Total</b>	394	6,14,350

## **Annexure V: Financial support from organized corpus:**

**(From July 2015 to December 2015)**

<b>No. of students benefitted</b>	<b>Amount (in Rs.)</b>
53	1,04,760.00

# Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission